



Alicia Deleon
OFFICE PROCEDURES I (ONLINE) (POFT1309 40211S)

Survey Evaluation Results 2021 Fall (16-Week - 211S) - OFFICE PROCEDURES

Dear Instructor,

Below you will find the 2021 Fall (16-Week - 211S) evaluation results for your online class, "OFFICE PROCEDURES I (ONLINE) (POFT1309 40211S)".

The overall indicator is listed first.

The second part of the analysis lists the average values of all individual questions.

Comments are listed at the report's end.

If you have any further questions do not hesitate to contact our department.

Best regards,

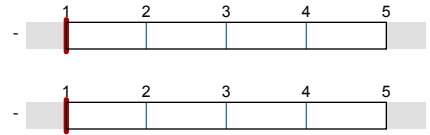
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Alicia Deleon
 2021 Fall (16-Week - 211S) OFFICE PROCEDURES I (ONLINE) (POFT1309 40211S)
 OFFICE PROCEDURES I (ONLINE) (POFT1309 40211S)
 No. of responses = 1



Overall indicators

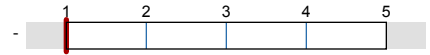
Global Index



av.=1
dev.=0

5. Course Design

Course activities (assignments, discussions, quizzes)....

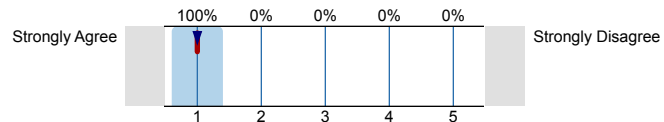


av.=1
dev.=0

Survey Results

1. Student Information

- 1.1) I was aware that I needed to view an orientation about online learning.



n=1
av.=1
md=1
dev.=0

- 1.2) The main reason I am taking an online course is

I work full time and scheduling all the classes I need is difficult.



n=1

I have transportation issues which makes it difficult to get to campus.



I have difficulty getting away from the house (must care for children/parent, disability/mobility issues, etc.).



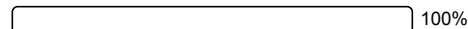
To avoid the extra cost and time of travel.



It is the only way the course was offered.



Online courses just suit my preferred learning style.



- 1.4) I am taking _____ this semester. Check all that apply.

5 or more courses 0%

n=1

3-4 courses 100%

1-2 courses 0%

This is my first online course. 0%

- 1.5) How many hours per week do you spend online for this course?

Less than 3 hours 0%

n=1

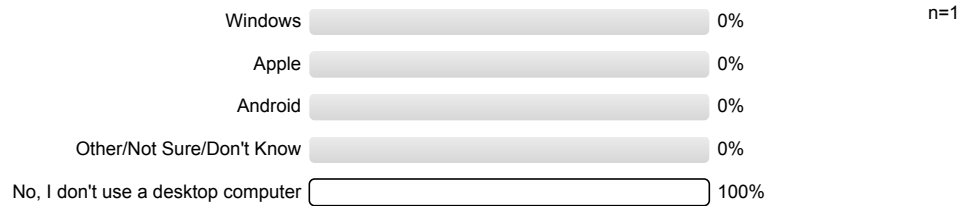
3-5 hours 0%

6-10 hours 100%

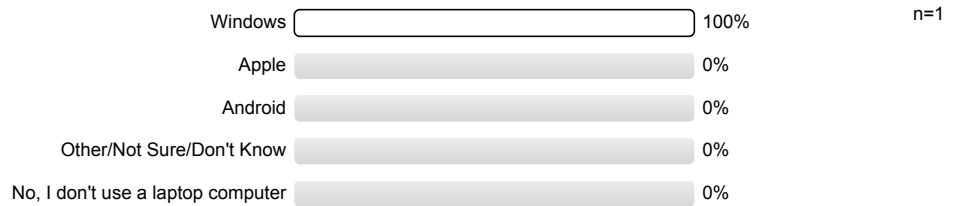
More than 10 hours 0%

2. I use the following computer system or device to access my online course(s). (check all that apply)

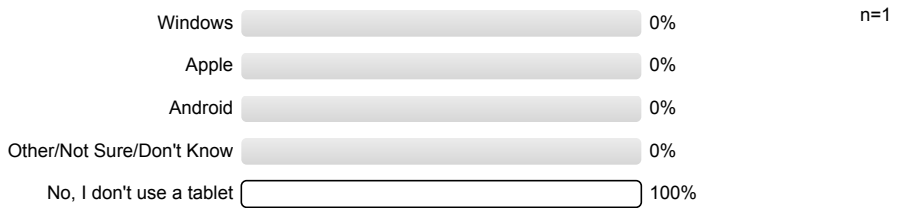
2.1) Desktop



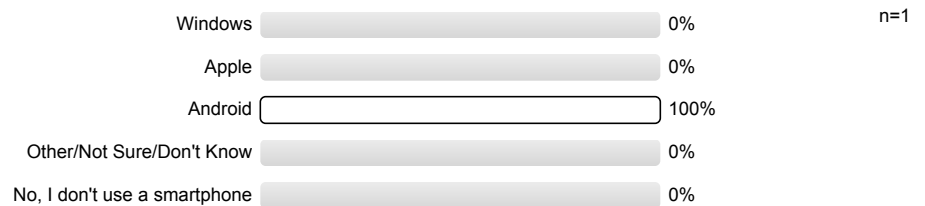
2.2) Laptop



2.3) Tablet (ipad, etc.)

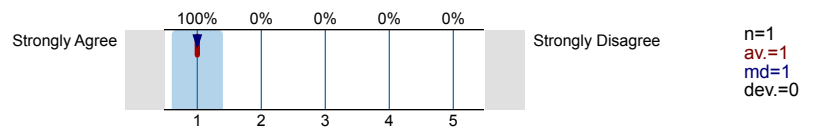


2.4) Smart Phone (iphone, Galaxy, etc.)

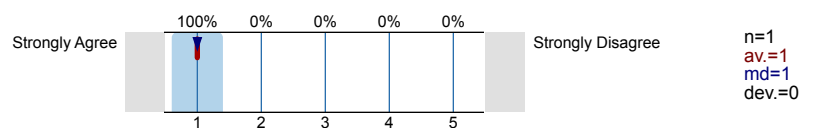


3. Your Course

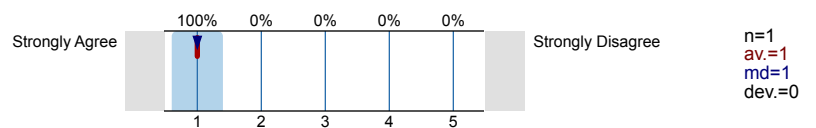
3.1) I read all the instructions thoroughly.



3.2) I asked questions to clarify the information.

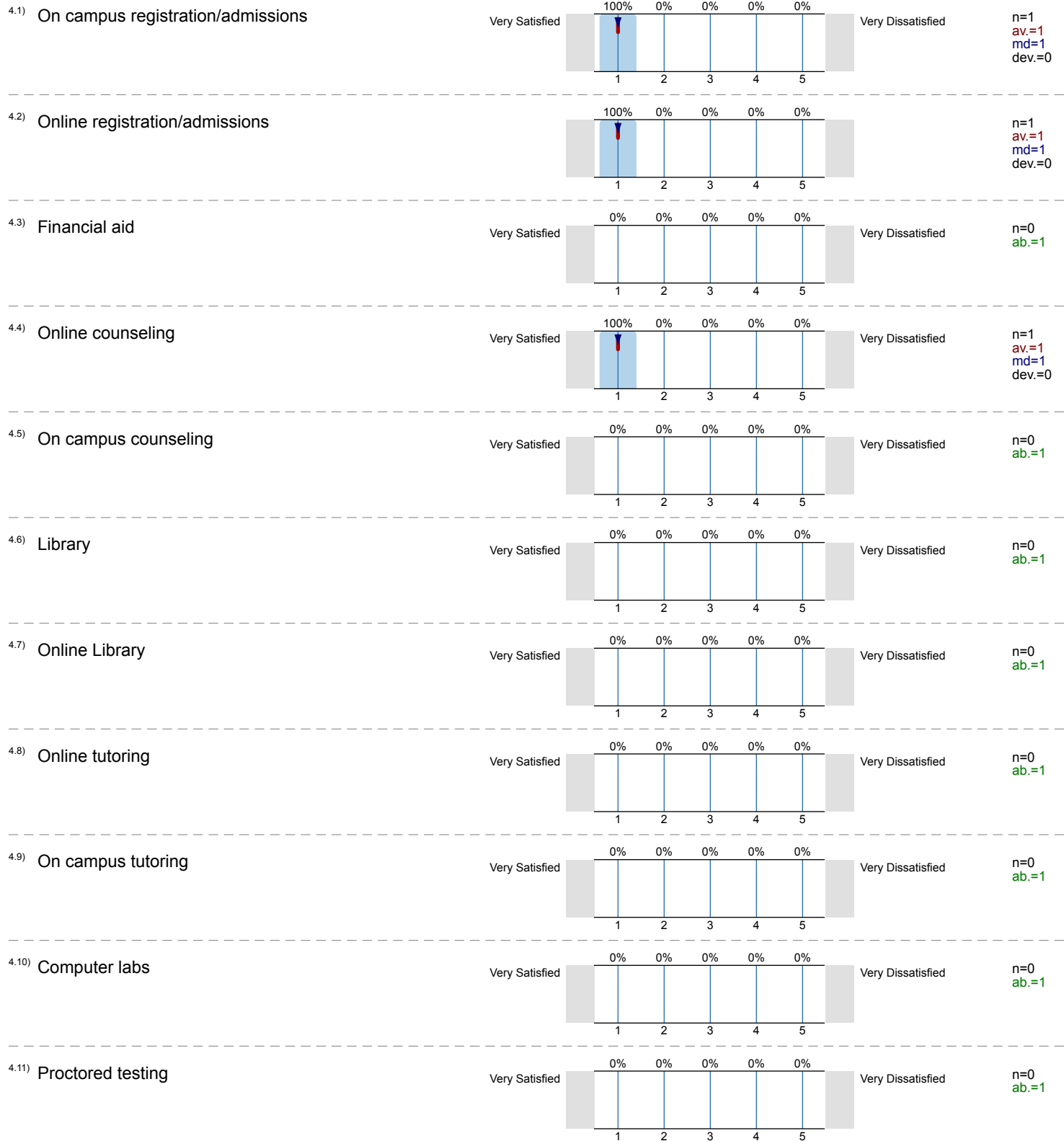


3.3) I am satisfied with my online learning experience.

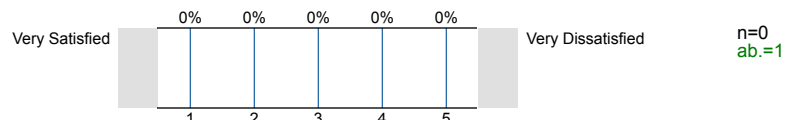


4. Services and Technical Support

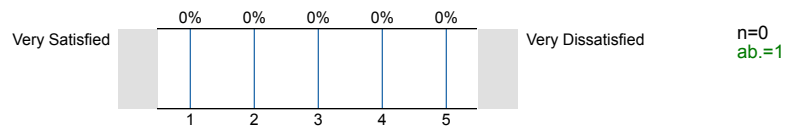
Rate your level of satisfaction with the BC services for this course.



4.12) IT Help Desk



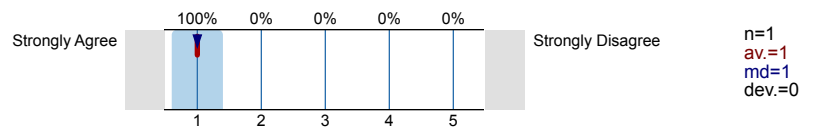
4.13) Online Help Desk



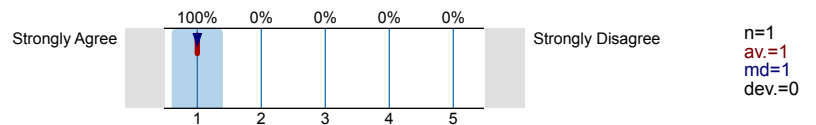
5. Course Design

Course activities (assignments, discussions, quizzes)....

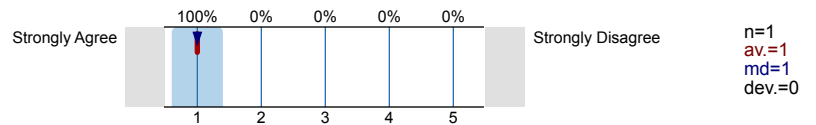
5.1) Instructions were clear and understandable.



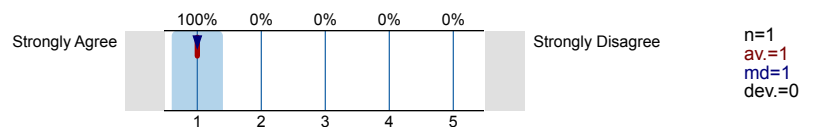
5.2) Helped me to understand the subject.



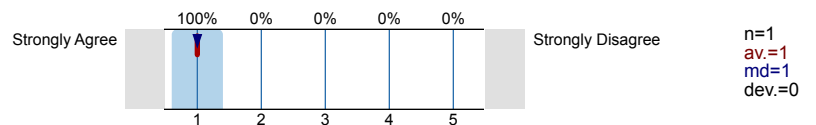
5.3) Applied to what we were learning in the course.



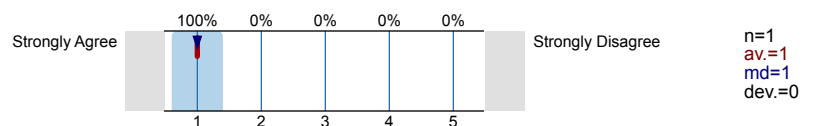
5.4) Motivated me to learn new information on my own.



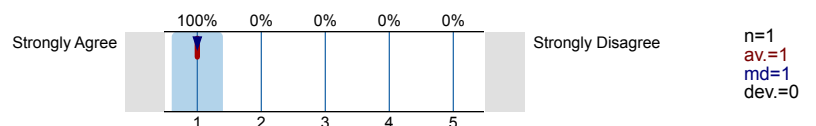
5.5) Allowed me to interact well with others in the class.



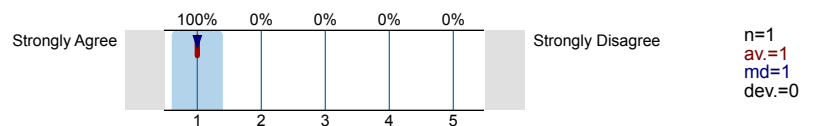
5.6) I can apply the knowledge and skills learned in this course to my work or other non-class related activities.



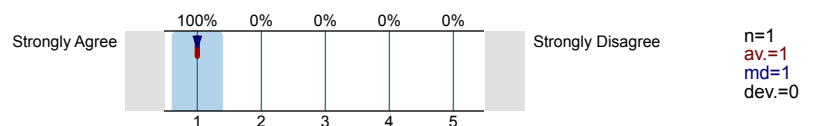
5.7) I felt comfortable interacting with others in the course.



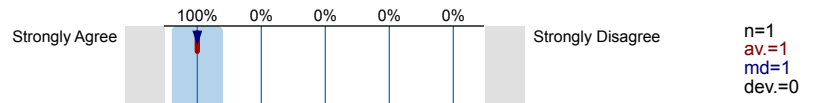
5.8) Course grading procedures, such as requirements for an A, B, or C, were clearly defined



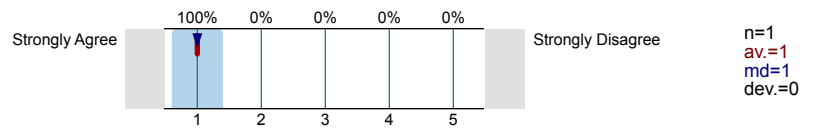
5.9) How activities are weighted, such as Quizzes are 40% of the total grade, were clearly outlined in the course.



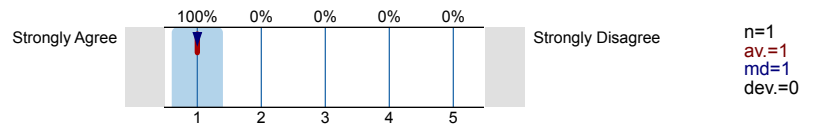
5.10) The required textbook for this class was useful to me in completing assignments and mastering the content of the course.



5.11) This course met my expectations in regard to the content presented.

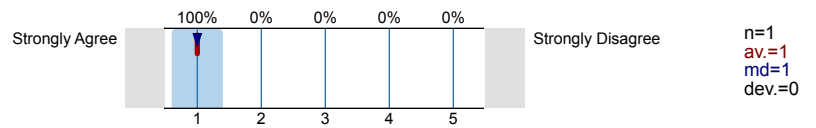


5.12) This course met my expectations in regard to the quality of instruction.

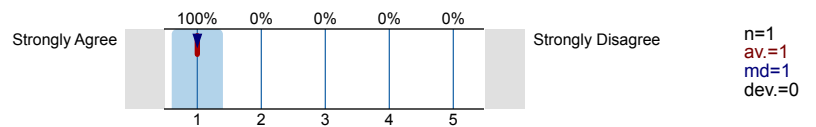


6. The Course Syllabus....

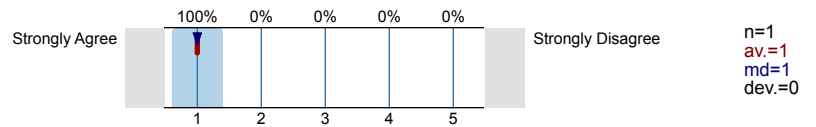
6.1) The syllabus was easy to find.



6.2) The syllabus clearly described course activities, assignment and test due dates

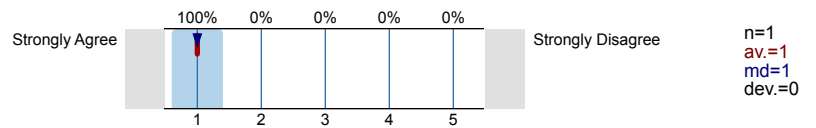


6.3) The syllabus provided me with a clear understanding of what was expected of me.

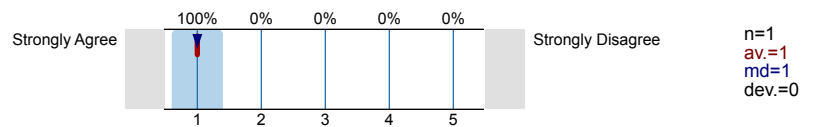


7. My instructor....

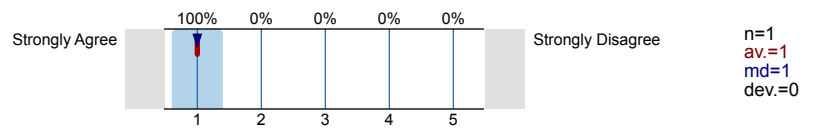
7.1) Was very knowledgeable about the subject matter.



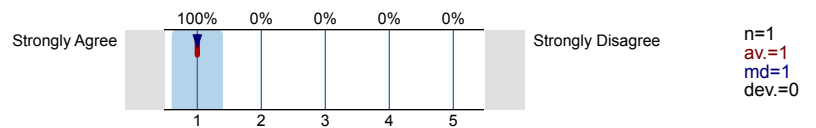
7.2) Was well prepared to teach this course.



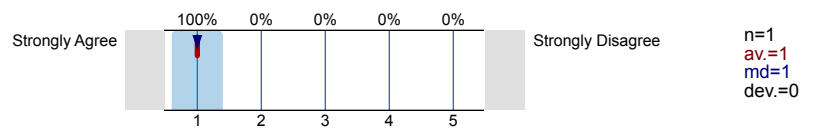
7.3) Used a variety of technologies such as live web lectures, videos, audio and chat.



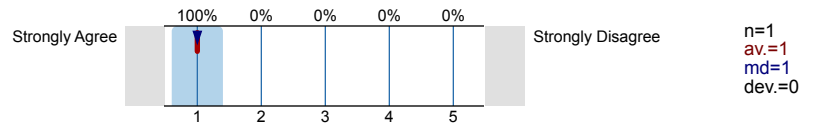
7.4) Clearly communicated information about the class.



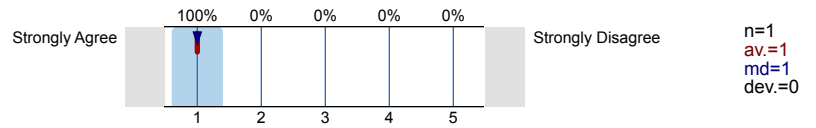
7.5) Was fair in assigning grades.



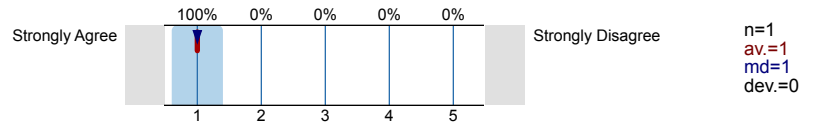
7.6) Provided valuable feedback on graded assignments.



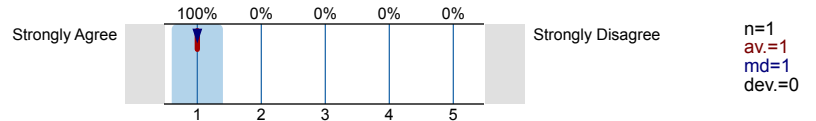
7.7) Helped me understand my strengths and weaknesses.



7.8) Encourages me to learn.

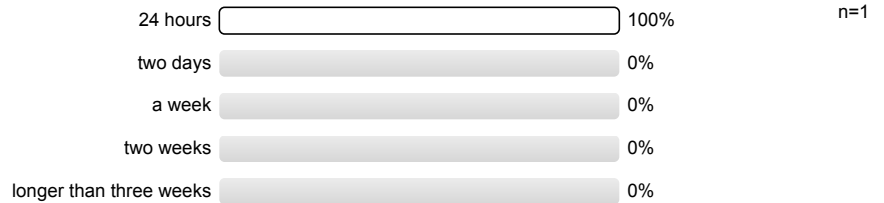


7.9) Helped to focus discussions on issues in a way that helped me learn.

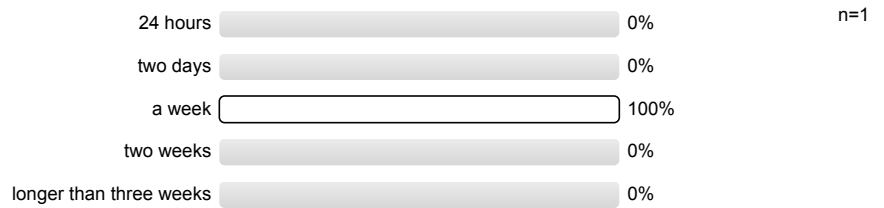


8. My instructor....

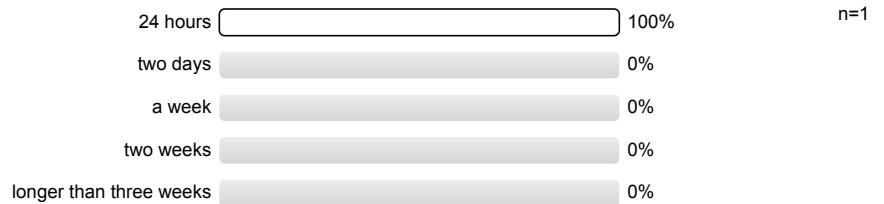
8.1) Responded to my questions in



8.2) Graded and returned assignments in



8.3) Commented in discussion threads in



Comments Report

9. Final Comment

- ^{9.1)} The comment box provides a chance to anonymously communicate any specific impressions (either overall impressions or impressions about particular and specific things) to the instructor. Please feel free to write a lot in the comment box since your feedback is probably the single most important way that courses get better from one semester to the next.
- I have nothing but good things to say about you as an instructor. You have made this class and the others I have had with you so much less stressful because you are always so helpful. You are quick to reply and and never made me feel like I was asking a stupid question even when I felt I was. I wish I could have you for every class I need. Thank you for being the amazing professor that you are!